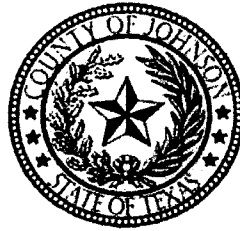


**Approved**

Commissioners Court

JUL 27 2015

County of Johnson, Texas



Ralph McBroom, C.P.M.  
Purchasing Agent  
ramcbroom@johnsoncountytexas.org

Justin Scharnhorst  
Assistant Purchasing Agent  
jscharnhorst@johnsoncountytexas.org

July 16, 2015

Holmes Murphy and Associates  
12712 Park Central Drive, Suite 100  
Dallas, Texas 75251

RE: RFQ 2011-415 Insurance Consultant

Mr. Wills:

The contract between Johnson County and Contract for Holmes Murphy and Associates for advisory insurance services/employee benefits expires on August 7, 2015.

The above referenced contract has an option to renew for another year. If you are in agreement to renew the current contract under the same terms, conditions, and pricing, please sign and date below in the appropriate space and return to my attention. Upon receipt of this letter indicating your desire to renew the contract, this matter will be placed on the Commissioners Court agenda for consideration. If the Commissioners Court formally votes to accept your offer to renew the contract, the contract will continue for another year.

Please call if you have any questions. I would ask that you sign below and fax and/or email [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org) back to me as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph McBroom C.P.M.  
Johnson County Purchasing Agent

Yes, I wish to renew: *M. Scharnhorst* Date: 7-17-15  
No, I do not want to renew: \_\_\_\_\_ Date: \_\_\_\_\_